

# Waddington Parish Council

**Clerk:** Mrs Natalie Cox  
73 Waddington Road  
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Meeting of Waddington Parish Council  
**The Village Club – on July 8<sup>th</sup>, 2019**

**1. Apologies for absence**

**Present:** Coun Doug Parker, Coun Gil Fisher, Coun Michael Colley

**Apologies:** Coun Liz Haworth; Coun Roy Edmondson, Coun John Hilton, Coun Roy Hampson, Amy Holden

**In attendance:** Natalie Cox (Clerk to the Parish Council); Rev Christopher Wood, Coun Bob Buller (RVBC)

n.b. as the parish council was not quorate no decisions were made; items were for discussion only

**2. Minutes of the last meeting to be approved and signed**

**Decision:** MC proposed, and GF seconded that the minutes of the last meeting be approved as sent out.  
**All were in favour.**

**3. Borough Council / County Council Updates**

BB updated members of the council on discussions that have taken place with United Utilities regarding a future long-term project which will be carried out in the area.

There are plans to close the local tip two days per week – discussions are taking place with LCC.

Consultation for Clitheroe Market has started again and will take place until December 2020.

**4. Matters arising from the last meeting (not covered elsewhere)**

**4.1 Village noticeboard / dog waste bin**

No update to report.

**4.2 Security camera**

NC reported that the signs have been ordered and she is awaiting delivery.

**4.3 Waddow View bollards**

No update to report – the work has not started.

**4.4 Parking signs**

DP reported that he is getting estimates from RVBC but has not received them yet. Luke Edwards from RVBC has been out to Waddington to see the signs that need replacing.

**4.5 Waddington FC / VAT return**

NC reported that the VAT return has been sent in; the football club will be reimbursed in due course once the monies has been received by the parish council.

**4.6 Sandbag storage**

DP reported that he had spoken to Mary Coar who has agreed that a storage shed can be sited on the farm to house the sandbags.

**Action: DP & JH to assess what size store will need to be purchased; an appropriate sign to be made in due course.**

**5. Village inc Allotments / Planning / Traffic matters / Maintenance / Misc.**

**5.1 Allotments**

**5.1.1 Plot 2 – date to be arranged**

It was suggested that a site visit be carried out in August when the growing season will be well underway. It was also suggested that via the website and noticeboards – future plot holders be found or look at the possibility of creating a community garden on plots which become vacant in the future.

**Action: DP, RH & NC to agree a date for a site visit next month and report back to the September meeting.**

**5.1.2 Plot 13 – letter sent**

NC reported that a letter had been sent asking for “significant improvements” to be made to the cultivation of the lot.

**5.1.3 Update on plots 9 & 17**

DP noted that the tenant of plot 17 had agreed that the site does need to be tidied up.

**5.1.4 Pest Control**

Correspondence sent by RH before the meeting was noted – tenants are responsible for pest control on their allotment plots.

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DP had been in contact with the new tenant of plot 12 and was going to put them in touch with Alex Silverwood so they can speak to him directly about an issue with the invasive weed Mare's Tail.

**5.2 Planning**

**5.2.1 3/2019/0509 Two-storey extension to side, Lower Newhouse Farm, Cross Lane, BB7 3JH**

N.B. GF declared an interest in the application.

There was no objection or comment made.

**5.3 Traffic matters**

**5.3.1 Double yellow lines**

In response to the email received from Matt Campbell at LCC it was felt further questions should be asked about what the timescale will be for removing the lines from near the Waddington Arms if they are not to be enforced.

**5.3.2 Parking issues**

DP had been in contact with PCSO Elliott about a vehicle which had been parked outside the village club for a period of two weeks; research had shown the car was taxed until July 2020 and with a valid MOT until August 2019. DP said following a visit from PCSO Elliott the vehicle had subsequently been removed. **5.4**

**Maintenance**

**5.4.1 Playing field bins**

Correspondence from RH about issues regarding the emptying of bins at the playing field was noted.

It was also noted that for some areas of the village the waste collection has changed from Monday to Tuesday.

**5.5 Misc.**

**5.5.1 Carter Fold Farm**

An email had been circulated prior to the meeting from Graham Whitwell and Sarah Bolton regarding the agreement that have entered into with Natural England called the "Countryside Stewardship" which will see work being undertaken over the next two years to improve wildlife habitats on their farm and will have a visible impact on some hedgerows.

**5.5.2 Changing Rooms**

Representatives from Waddington FC had been in contact regarding some issues on site at the pavilion.

**Action: Andrew Herd has been asked to carry out the necessary work.**

**Action: To agree a date for a site inspection of the pavilion and associated toilets to look at the cleanliness, tidiness and general décor.**

**5.5.3 Community Public Access Defibrillator**

Correspondence between the North West Ambulance Service and the Parish Council suggested that the defib at the Social Club belongs to the parish council; however, it was felt further investigation needed to be carried out as by ensuring the defib is accessible to the public requires monthly checks to be carried out, repairs or replacement to be paid for as required and could have implications for the parish council's insurance premium.

**6. SPiD**

No updates to report.

**7. Accounts**

**7.1 Expenditure and income updated to 21.06.19 (items over £100)**

<u>Expenditure (items over £100)</u>	Dugdales sandbags	£103.20
	Oaktrees Nurseries	£222.00
	FS Accountants – payroll	£165.00
	Clerk's salary	£310.23
	Andrew Herd	£360.00

Balance: £15,049.96

*NB for more details about the parish council accounts, please contact the clerk.*

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## 8. Correspondence (for information unless otherwise stated)

- 8.1 RVBC
- 8.1.1 Parish Liaison June 20<sup>th</sup>
- 8.1.2 Planning & Development Committee June 27<sup>th</sup>
- 8.2 LCC
- 8.2.1 Transport Asset Management Plan
- 8.2.2 Potholes - update

## 9. Items for consideration / Information

### 9.1 Best Kept Village

Rev Woods suggested that if local features / buildings are to be included in judging in the future that it could be an incentive for local organisations such as the Cutting It Fine Committee and the Almshouse residents to get more involved.

### 9.2. Village clean-up

To look at possible dates and ideas for what should be actioned.

### 9.3 Suggestions for discussion at September's meeting

It was suggested that a number of areas be looked at during the next meeting to include:

- Targeted village clean-up
- Model allotment contracts – making use of those that might be available from Chatburn and Clitheroe Town Council to draw up a new agreement which is fit for purpose and tackles some of the recurring issues; drawing up a list of criteria for plots which do not meet the necessary standards as set out and break down costs of the allotments to look at possible increases in rent
- Community participation event such as switching on Christmas tree lights with involvement from the village school and churches to become a community event.

The meeting closed at 8.47pm

**All are very welcome to attend Parish meetings. If you would like to be added to the email distribution list please contact the Clerk, Natalie Cox, at the above address. Thank you.**