

Waddington Parish Council

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Extraordinary Meeting of Waddington Parish Council
St Helen's Church, Waddington – on March 28th, 2020

1. Apologies for absence

Present: Coun Doug Parker, Coun John Hilton, Coun Roy Edmondson, Coun Liz Haworth, Coun Gil Fisher, Coun Roy Hampson

In attendance: Natalie Cox (Clerk to the Parish Council); Rev Christopher Wood

Apologies: Coun Michael Colley

2. Minutes of the last meeting to be approved and signed

Decision: JH proposed, and RE seconded that the minutes of the last meeting be approved as sent out. All were in favour.

Prior to the commencement of business, NC read a prepared statement, tendering her resignation as Clerk of Waddington Parish Council with effect from May 1st 2020.

It was noted that going forward that the clerk's six-hour week should be split into two three-hour sessions to provide a framework for councillors to respond to any matters which might arise.

An approach should be made to the previous clerk, Carol Baird, asking if she would be interested in resuming the role; if not an advertisement to be sent out via the LALC with interviews to be held in the church building if needed

3. Proper Officer to be identified within Waddington Parish Council

Decision: JH proposed and RE seconded that the NC be named as Proper Officer of the parish council until April 30th. After that time DP and JH to take on the role if a clerk is not appointed. All were in favour.

4. Propose emergency delegation of powers to the Proper Officer

Decision: JH proposed and RE seconded that the emergency delegation of powers be given to the Proper Officer.

5. Propose email agreement for any items that are not routine

It was discussed that councillors should "reply all" to a matter needing a resolution or decision and that for accountability and audit purpose going forward, a "one item, one email thread" policy should be adopted. Any items deemed "non-urgent" should be put on hold until the next meeting of the parish council.

6. Close meeting: Sine Die

The meeting closed at 10.40am

All are very welcome to attend Parish meetings. If you would like to be added to the email distribution list please contact the Clerk, Natalie Cox, at the above address. Thank you.