

# Waddington Parish Council

**Clerk:** Mrs Natalie Cox  
73 Waddington Road  
Clitheroe  
Lancashire BB7 2HN

**Tel:** 01200 424535  
07904 846063

**Email:** [clerk@waddingtonvillage.co.uk](mailto:clerk@waddingtonvillage.co.uk)

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Meeting of Waddington Parish Council  
**The Village Club – on October 14<sup>th</sup>, 2019**

**1. Apologies for absence**

**Present:** Coun Doug Parker, Coun John Hilton, Coun Roy Edmondson, Coun Liz Haworth, Coun Gil Fisher, Coun Roy Hampson, Coun Michael Colley

**In attendance:** Natalie Cox (Clerk to the Parish Council); Rev Christopher Wood, Coun Bob Buller (RVBC), Pat Hatherall

**2. Minutes of the last meeting to be approved and signed**

**Decision:** RE proposed, and JH seconded that the minutes of the last meeting be approved as sent out. All were in favour.

**3. Borough Council / County Council Updates**

BB told members that there are plans to rationalise the number of telephone boxes across the Ribble Valley; however, it is hoped that they will be left in locations where mobile network coverage is not as good.

**4. Matters arising from the last meeting (not covered elsewhere)**

**4.1 Sandbag storage**

JH reported that he had sourced a metal-framed shed with flooring which would need to be sited on a pallet and have a pallet on the inside too to keep the sandbags off the floor. It was generally agreed that a plastic alternative be found to hessian as they deteriorate over time. The cost of the shed would be approximately £300 to £400 and it was agreed that around 200 sandbags would be needed to be located at the Clitheroe end of the village, but which could be accessed by all residents as needed.

It was noted that not all the houses in the affected areas have floodgates fitted and as a result the provision of sandbags by the parish could become an ongoing initiative; it was felt generally that residents should be taking reasonable precautions themselves to provide adequate flood defences in line with current local Government guidelines. It was also agreed that sandbags taken from the parish store are not likely to be returned and therefore there would be a need for continual replacement.

**Action: To find out from the Environment Agency or other organisation the best advice about floodgates and household flood defences in general before passing that information on to residents and that individual households be encouraged to take their own precautions for flooding.**

**Decision: JH proposed, and GF seconded that no more sand bags should be bought by the parish council due to the issues as discussed with on-going deterioration and that villagers be made aware of the parish council's decision, councillors agreed to keep this decision under review. All were in favour.**

**4.2 Additional defib at club**

DP reported that the additional defib has been added to the North West Ambulance service list for use and he will carry out the necessary checks as required by the emergency service.

**Action: DP to let NC know the make and model of the defib so that it can be added to the insurance list.**

**4.3 Community event – Xmas light switch on 01.12.19 at 6pm**

GF reported that the tree has been ordered and will be 3ft higher than the previous year.

CW said the Rose Queen has been invited to switch the lights on; the countdown to this event will be followed by half an hour of carols with music and refreshments.

**4.4 Installation of bollards**

NC reported that an appropriate response had been sent.

**4.5 Remembrance Events**

DP noted that the village wreath had already been delivered.

**Action: 40 additional large poppies to be purchased from the British Legion and ordered asap and RH to oversee them being put up on lamp posts.**

**5. Village inc Allotments / Planning / Traffic matters / Maintenance / Misc.**

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## 5.1 Allotments

### 5.1.1 General plot update

It was noted that the tenant of Plot 2 had requested additional time to tidy up the allotment and so he would not need to follow the "notice of termination" that had been sent; however RH reported that he had carried out a further site inspection and there had been no change to Plot 2.

DP reported that the tenants of Plot 9 do not want to renew their tenancy for 2020.

NC said she had received no correspondence from the tenant of Plot 13 following the "notice of termination" which had been sent; she also reported that there are two people currently on the waiting list.

**Action: It was agreed that further correspondence be sent to the current tenant of Plot 2 stating that the "Notice of Termination" would stand as previously sent and asking the tenant to ensure the allotment is cleared otherwise they would be liable for any costs incurred in carrying out this work to the satisfaction of the parish council**

### 5.1.2 Tenancy agreement / update

**Action: NC to draft a new agreement**

## 5.2 Traffic matters

### 5.2.1 Signage Cross Lane / Fell Road

NC reported that the issue had been passed to LCC via "Report It" but no action had yet been carried out.

**Action: It was agreed that the removal of the double yellow lines in the village be followed up with LCC Highways Department.**

## 5.3 Maintenance

### 5.3.1 Village clean up

GF was asked to pass on the parish council's thanks to Mick for all his hard work during the clean-up of the brook; it was agreed that the event had been a success with a very good turnout and a great effort all round.

It was suggested that more than one clean up event is staged each year to tackle a different area of the village and these be planned for a 12-month period and advertised on the noticeboard and via the website.

**Action: NC to email those involved to thank them for their efforts.**

**Action: MF to be asked to look at the willow tree on the bank of the brook.**

**Action: Blocked drains/grids to be reported to LCC via "Report It"**

**Action: RH & DP to inspect the grid and brook the end of Waddow View / Edisford Road junction**

### 5.3.2 Inspection of pavilion buildings

LH reported that the gate code has been changed and a restricted number of individuals have been given access to the number.

It was noted that the hedge cutting which had been carried out had not damaged the drainage system.

**Action: RH to inspect the guttering at the pavilion following reports of sustained damage.**

**Action: LH to find out when the football club intends to carry out some internal decoration to the changing rooms / pavilion.**

### 5.3.3 Painting of railings

It was noted that DP had spoken to Dale Cox who had assured him that the work would be carried out by the end of 2019.

**Decision: JH proposed, and GF seconded that Dale be given until the end of the current financial year to carry out the work before it is offered to another decorator, all were in favour.**

## 6. SPiD

No updates to report.

## 7. Accounts

### 7.1 Expenditure and income update to 01.10.19 (items of £100 or more)

<u>Expenditure (items over £100)</u>		
	Clerk's salary (July)	£310.23
	Pendle Nu Tech Ltd	£111.60
	Little Green Bus	£150.00
	CAB	£100.00
	RVBC	£1,316.59

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Earth Anchors Ltd	£1,245.60
Earth Anchors Ltd	£214.80
Andrew Herd	£627.22
Clerk's salary (August)	£310.23
Whitesands Media	£151.20
Waddington Football Club	£3401.68
DHF Products	£583.20
Andrew Herd	£109.50
Office expenses	£114.37
<u>Income (items over £100)</u>	
HMRC refund	£4,440.93
<u>Balance at 01.10.19:</u>	£9752.88

*NB for more details about the parish council accounts, please contact the clerk.*

## **7.2 Notice conclusion of audit**

A notice has been placed in the village and is already on the website.

## **7.3 Concurrent function grant**

It was noted that RVBC have changed the timing of the allocation of this grant and Waddington has just received £1069.00 as a result.

## **8. Correspondence (for information unless otherwise stated)**

### **8.1 RVBC**

#### **8.1.1 Parish Council Liaison Committee 26.09.19**

#### **8.1.2 Planning & Development Committee 03.10.19**

#### **8.1.3 Consultation on Strategic Housing & Economic Needs Assessment**

Comments to be made by 18.11.19

There was some discussion about whether there are any identified vulnerable sites for future housing in Waddington i.e. Edisford Road / Waddow Grove areas.

## **9. Items for consideration / Information**

### **9.1 Drug awareness**

**Action: NC to contact PCSO Karl Elliott and invite him to a future meeting to help the parish council learn where people could access support and tackle related issues via education/signposting etc.**

### **9.2. Single Use Plastic**

In a bid to reduce the village's carbon footprint it was suggested that a collection point be investigated.

**Action: NC to contact Seal Metal Recycling for advice**

### **9.3 Post office box**

**Action: NC to investigate the costs of having a postal office box for all parish council correspondence.**

### **9.4 BKVC**

An email had been sent immediately prior to the meeting with the results of this year's competition.

**Action: NC to distribute the results by email.**

The meeting closed at 9.15pm

**All are very welcome to attend Parish meetings. If you would like to be added to the email distribution list please contact the Clerk, Natalie Cox, at the above address. Thank you.**