

Waddington Parish Council

Clerk: Mrs Natalie Cox
73 Waddington Road
Clitheroe
Lancashire BB7 2HN

Tel: 01200 424535
07904 846063

Email: clerk@waddingtonvillage.co.uk

Meeting of Waddington Parish Council
The Village Club – on September 9th, 2019

1. Apologies for absence

Present: Coun Doug Parker, Coun John Hilton, Coun Roy Edmondson, Coun Liz Haworth, Coun Gil Fisher, Coun Roy Hampson

Apologies: Coun Michael Colley

In attendance: Natalie Cox (Clerk to the Parish Council); Rev Christopher Wood, Coun Bob Buller (RVBC)

2. Minutes of the last meeting to be approved and signed

Decision: JH proposed, and DP seconded that the minutes of the last meeting be approved as sent out. All were in favour.

3. Borough Council / County Council Updates

BB told members that Slaidburn surgery has got a locum GP; 220 houses are to be built on a site next to Clitheroe Cemetery which is going to cause congestion at the Waddington Rd junction under the railway; in addition more homes are to be built across from the Clitheroe Hospital site.

4. Matters arising from the last meeting (not covered elsewhere)

4.1 Village noticeboard / dog waste bin

LH noted that posters are needed for the new noticeboard.

4.2 Security camera

JH noted that the camera has now been installed and the signs displayed; footage will only be checked should an incident occur.

4.3 Parking signs

It was noted that the six signs had been delivered and installed.

4.4 Sandbag storage

JH reported that the sandbags currently at Coars Farm are rotting away and need to be replaced; 300 plastic bags could be purchased at a cost of £60 and then be filled. After carrying out some research JH reported that a plastic shed 6ft x 5ft with hinged doors would cost around £350 and would fit a pallet inside to store the bags in and could be placed on a pallet to raise it off the ground.

Action: JH to look at various reviews before deciding on an appropriate storage facility.

Action: DP to liaise with the Coar family about the potential size and make of shed which they would be happy to have on site.

4.5 Additional defib at club

The defibrillator has been purchased from funds raised by the Duck Race Committee and presented to the village, under the safekeeping of the parish council – however weekly checks will need to be carried out to ensure it complies with the North West Ambulance requirements.

Action: DP to liaise with North West Ambulance Service to find out their exact requirements.

Action: NC to contact Zurich Insurance and add the defib to the parish council's list of assets.

4.6 Hire of gazebo

Decision: It was proposed by RH and seconded by JH that the gazebo be repaired and that the cost of hiring it be kept at £25 with a £50 returnable deposit; all inquiries for hire are to be made via the clerk. All were in favour.

Some discussion took place about where the gazebo could be stored, and RH said he would make some inquiries.

4.7 Community Event

It was suggested that the Christmas tree lights be officially "switched on" at an event on Sunday, December 1st. GF is to organise the tree for delivery and installation of the tree by the end of November in time for the event. Further discussion to take place over coming months but the general feeling was that the event would start around 5.30pm for a 6pm switch on; discussion about refreshments and publicity would follow.

Action: CW to liaise with the school to see if their choir would be involved.

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5. Village inc Allotments / Planning / Traffic matters / Maintenance / Misc.

5.1 Allotments

5.1.1 Site visit update

DP and NC had been to visit the plots and reported back about the state of several plots.

Decision: JH proposed and RH seconded that the following action be taken. All were in favour:

Plots 2 and 13 – tenants to be served with a “notice of termination” and be asked to clear the site of their items within a calendar month of the date of the letter.

Plots 8, 9 & 17 – tenants to be sent letters asking them to improve the state of their plots which are untidy or show little or no sign of cultivation over the season.

It was noted that when tenants are invited to the Annual Allotment Holders meeting that they be “strongly advised” to attend and that the agreement for 202 be sent to them in advance of the meeting; it was felt they should also be informed that regular site inspections are carried out and that “notice to quit” documents are sent to those who do not cultivate their plots in accordance with the regulations; it was felt that tenants should be made aware that in due course the rent may need to reflect the amount of administration time taking up managing the plots and that if problems are noted by other allotment tenants that they raise the issues at one of the monthly parish council meetings as appropriate.

5.1.2 Tenancy agreement / update

NC reported that she had contacted Clitheroe Town Council’s clerk for some advice before a decision is made to update the agreement; as a result, she had been directed to Earby Town Council’s website – the document will be circulated to councillors in due course.

5.2 Traffic matters

5.2.1 Double yellow lines

NC reported that in correspondence received from Mr Campbell at LCC he had said that in due course an “order will be placed” for the removal work to be carried out, although he was unable to provide a timescale at the time of writing. It was felt that the situation should be monitored and LCC challenged in due course if the work is not carried out promptly.

5.2.2 Comment on bollards

Two residents of Katy Lane had written to the clerk regarding the recently installed bollards on the grass verge.

Decision: RE proposed and JH seconded that an appropriate letter be sent explaining that the parish council decision had followed comments/complaints made to them via the parish questionnaire and following several months of discussion and in accordance with directives received from LCC. All were in favour.

5.2.3 Signage Cross Lane / Fell Rd

JH reported that due to the increase traffic flow from the Fell Road onto Cross Lane, the signage is inadequate and, in most instances, not visible to motorists. It was felt that “slow” markings could be painted on the main road and the junction highlighted in general.

Decision: GF proposed, and JH seconded that LCC be contacted to see what could be done. All were in favour.

5.3 Maintenance

5.3.1 Village clean up

It was suggested that some debris and vegetation be cleared from the brook – in accordance with Environment Agency guidelines, this can be carried out using hand tools.

It was noted that some general maintenance has been carried out to the benches, signage has been installed and new planters purchased.

Action: Volunteers to be invited to help with the clean up on Saturday, October 12th from 10am until noon, meeting at the Village Club.

Action: LH to promote via the noticeboard and NC via the village website.

5.3.2 BKVC

NC reported that Waddington had been inspected in the second round of judging, the results have not yet been revealed.

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5.3.3 Inspection of pavilion buildings

LH reported that the football club representatives had been in contact to ask if they could paint the interior of the pavilion and install a noticeboard.

Decision: LH proposed and GF seconded that the club be told that they can carry out the work providing neutral colours are used; it was suggested that a photographic record be taken by both clubs using the pavilion at the start and end of their season to demonstrate the condition it had been left in and found in, and that they be reminded that inspections could be carried out of the premises at any time by members of the parish council.

5.3.4 RoSPA report

This year's inspection report had been circulated prior to the meeting.

Action: LH to contact the company which has previously carried out repairs on site to provide quotes for the works identified in the report – most of which are low level risk; and to look at the flooring.

5.4 Misc.

5.4.1 Complaint re property on Waddow View

It was noted that the parish council had received over the summer months a complaint from a resident of Waddow View about their neighbour. The individual had been put in direct contact with RVBC and it was understood that two inspections had been carried out at the site.

6. SPiD

No updates to report. However, it was noted that in general terms vehicles travelling to and from the Armstrong Aggregates site do adhere to the advice they are given and are considerate to village residents.

7. Accounts

7.1 Expenditure and income (items of £100 or more)

NC reported that due to an error at the bank the statements for July and August had not been delivered to the new correspondence address, this is being investigated and a full report will be provided in due course.

NB for more details about the parish council accounts, please contact the clerk.

7.2 White Sands Media

NC reported that some slight increases in prices will be reflected from January 2020 as detailed in a letter received from the company.

7.3 VAT reclaim

NC reported that Waddington Football Club had been reimbursed with the VAT money from the drainage scheme as agreed previously.

8. Correspondence (for information unless otherwise stated)

8.1 RVBC

8.1.1 Planning & Development August 1st / September 5th

8.2 LACLC

8.2.1 AGM 23.11.19

8.3 CAB poster

8.4 Letter re duck race publicity

9. Items for consideration / Information

9.1 Spring Gardens

Action: The lines are to be repainted on the Spring Gardens parking area; DP to contact Andrew Herd.

9.2 Railings

Action: Work to repaint the railings has not been carried out to date; NC to contact Dale Cox.

The meeting closed at 9.30pm

All are very welcome to attend Parish meetings. If you would like to be added to the email distribution list please contact the Clerk, Natalie Cox, at the above address. Thank you.