

# Waddington Parish Council

**Clerk:** Mrs Natalie Cox  
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Meeting of Waddington Parish Council  
**The Village Club – on October 8th, 2018**

**1. Apologies for absence**

**Present:** Coun Doug Parker, Coun Roy Edmondson, Coun Liz Haworth, Coun John Hilton, Coun Gil Fisher, Coun Roy Hampson

**Apologies:** Coun Paul Elms (RVBC), Coun David Smith (LCC)

**In attendance:** Natalie Cox (Clerk to the Parish Council); Luke Conti, Don Conti, Chris Bristol

**2. Minutes of the last meeting to be approved and signed**

**Decision:** JH proposed, and LH seconded that the minutes of the last meeting be approved as sent out.  
**All were in favour.**

**3. Borough Council / County Council Updates**

No representatives present.

**4. Playing field update including fencing**

On behalf of the football club Luke & Don Conti thanked the parish council for its support in pushing forward the new drainage and paying for the top soil and seed.

There are concerns that vehicles are driving onto the playing field which will cause damage to the new drains and as a result the club would like to install two fences, one adjacent to Pinder Close using plastic netting to stop balls being popped and the other to run parallel with the car park to stop cars driving onto the field. It was noted that a gate would need to be installed near to the playground end of the field to enable those mowing the pitch to be able to access it.

Historically the field has been used for parking during the Scarecrow Festival / Waddy duck race weekend but that will no longer be allowed to prevent the weight of vehicles from causing the new drains to collapse.

As well as fencing, it was suggested that seating could be incorporated to form this barrier in a bid to make the whole area more family friendly; or safe standing, using recycled plastic products or white tubular fencing were all discussed as possible options to be used.

A distance approx. 3metres from the kerb would be the ideal location for the fence with a total of three gates needed.

It was noted that on the side parallel to Pinder Close space would need to be left for those houses with gated access on to the playing field

NC reported that following a conversation with a representative from RVBC's planning department, permission would need to be gained to install a fence.

It was suggested that grants be sourced to help towards the cost.

**Action: DP to gain further insight from RVBC regarding the need for planning.**

**Action: NC to contact the organisers of the Scarecrow Festival / duck race to let them know they will need to find alternative parking facilities in the future.**

**Action: To look at the different options for the boundary / perimeter fencing.**

**5. Matters arising from the last meeting (not covered elsewhere)**

**5.1 Website**

NC has been contacted by White Sands Media regarding the website; there is quite a lot of administrative work to carry out to transfer information to the new-style site.

**5.2 Bunting**

**Action: RE and DP to remove the bunting which is currently up in the village.**

**Action: LH to get a quote for replacing the bunting with red, white and blue pennants and circulate to members of the parish council.**

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## 5.3 Double yellow line enforcement

NC has been in contact with Matt Campbell, District Lead Officer for LCC Highways, but there has been no notification of the Traffic Regulation Order needed for the double yellow lines.

**Action: NC to follow-up.**

## 5.4 Damaged wall

**Action: Following the response from Ross Lee Construction, Sam Mitton to be asked to quote for the repair.**

## 5.5 Reply to Mrs Lowry

NC reported that a response had been sent.

## 5.6 Stream

NC reported that she had been in email contact with the River Ribble Trust but was awaiting a response.

**Action: NC to investigate what the advice had been previously been given by the Environment Agency.**

## 5.7 Signage at Brungerely Bridge

DP & JH had attended the last meeting of the Parish Liaison Committee at RVBC and been told that all traffic matters – including signage – should be sent to LCC via “Report It”.

**Action: It was agreed that the LCC be asked to remove the loose chip and ramp signs from the village which are no longer necessary having been left since work was carried out in June to the roads.**

## 5.8 Christmas tree

GF reported that the village Christmas tree will be cheaper than has been paid previously and will be set up ready for December 1<sup>st</sup>. GF and MF will install the lights on the 15ft tree and then take it down in the new year.

## 6. Village maintenance / Allotments / Planning

### 6.1 Allotments

#### 6.1.1 Pest control

JH had met RVBC’s pest control officer at the allotment site and had carried out a thorough site visit. Rat holes were visible in many places and on some but not all the plots but it is not easy to detect which ones are “live”. As the boundary between the plots and the RVBC garages has been cleared as advised over the summer to enable work to be carried out some rat holes are now visible under the garages themselves.

The problem of rats is by no means exclusive to the allotments.

To try and eliminate the issue all the holes will need to be blocked up to then show which are active, these can then be baited. The Pest Control Officer felt this work should be the responsibility of the plot holders not the parish council.

JH reported that Plot 2 had been tidied in part and the tenant was visited at his home address where it was explained that much more work needs to be carried out; the tenant also said he had been putting bait down but there was no evidence of this on his plot.

**Decision: JH proposed, and LH seconded that an additional point be added to the new Tenancy Agreement stating that – “Tenants should maintain their plots in order that pests (e.g. rodents, insects, wasps’ nests etc) are not encouraged and that it is their responsibility to address any pest problems on their plots.” All were in favour.**

#### 6.1.2 Plot update

Correspondence had been received from two tenants unhappy about being contacted by the parish council about the condition of the plots as viewed during recent site inspections.

**Action: To write back to Mrs Leeming thanking her for her response and accepting the termination of her tenancy as of 1/1/19. She will be advised to remove anything she needs from the plot by that date.**

**Action: To contact Mrs McFarlane asking her to attend an informal site visit at 10am on November 3<sup>rd</sup> to discuss her plans for the plot so that the parish council might further appreciate the efforts she has made with cultivation etc.**

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**Action:** To carry out a further site visit to Plot 2 before the start of November to decide what action will need to be taken regarding the tenancy for 2019.

**6.2 3/2018/0167 Demolition of existing garage and construction of 2 storey side extension at 8 Spring Gardens, Waddington, BB7 3HH (circulated prior to the meeting)**

There were no objections.

**6.3 3/2018/0840 Application for the discharge of condition 3 (materials) from planning permission 3/2018/0546 at 22a Wadow Grove, Waddington, bb7 3JL**

There were no objections.

**6.4 3/2018/0851 Alder growing and leaning over the mobile home, branches falling off at 80A Birch Drive, Shireburn Caravan Park, BB7 3LB**

There were no objections.

**6.5 Change of use of redundant barn to form one unit of residential accommodation at Twitter Bridge Farm Barn**

NC reported that a response as agreed at the last meeting had been sent to RVBC.

## 7. Parish Questionnaire

**Decision:** GF proposed and RE seconded that in line with the terms and conditions set out in the questionnaire all papers are to be destroyed.

**Action:** It was agreed that a sub committee comprising JH, DP and LH and/or GF meet at 7.30pm on October 11<sup>th</sup> to look at the comments section of the responses and report back to a later meeting of the parish council.

## 8. SPiD

The SPiD is currently installed on West Bradford Road and JH is analysing the findings for any overviews.

## 9. Accounts

### 9.1 Expenditure and income updated to 7/09/18 (items over £100)

<u>Expenditure (items over £100)</u>	White Sands Media (website)	£136.80
	Waterplus (allotments)	£199.62
	Clerk's salary	£310.23
	Plantscape (planters)	£445.20
Income (items over £100)	VAT refund	£1013.76
<u>Balance:</u>		£13,376.49

*NB for more details about the parish council accounts, please contact the clerk.*

**Action:** It was agreed to further discuss repairs to the play equipment at the December meeting of the parish council. Vullnet Alko, who have carried out work previously, have quoted £1420 to carry out the work as noted in the safety report.

## 10. Correspondence (for information unless otherwise stated)

### 10.1 RVBC

#### 10.1.1 Wooden play equipment – update & report

#### 10.1.2 Parish Liaison Committee 27/09/18

DP & JH reported that LCC Highways are to use the "Report It" system to follow up highlighted items, currently the site can be misleading as it does not show in detail what work has, or will be, carried out.

LCC no longer empties gullies as routine but will only do some targeted work or react to reported blockages.

#### 10.1.3 Planning & Development 04/10/18

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10.2 District Nursing  
10.3 Royal Mail

## 11. Items for consideration

### 11.1 Archive at LCC

NC reported that she has been in contact with LCC regarding archiving some of the parish council's documentation with the county as currently it fills at least six archive boxes.

**Decision:** DP proposed, and JH seconded that the paperwork be archived appropriately.

**Action:** Former councillor Ken Jackson has handed over framed certificates from the Best Kept Village competition over the years and some old photographs. It was agreed that the photographs be offered appropriately to locations in the village which they feature and that the certificates be scanned and added to an archive section of the website.

### 11.2 Poppies for railings

**Action:** LH and GF to put the poppies on the railings in time for the act of remembrance on November 11<sup>th</sup>.

### 11.3 Planters

The dead plants and leaves are to be removed but the planters will not be refilled until Spring on the advice of the supplying nursery.

**Action:** To add the planters and proposed trough to the parish council insurance policy.

### 11.4 Hedgerow near Waddington & West Bradford School

It was noted that the hedge on the footpath to the school is encroaching onto the path.

**Action:** To use "Report It" to bring it to the attention of LCC

The meeting closed at 9.35pm

All are very welcome to attend Parish meetings. If you would like to be added to the email distribution list please contact the Clerk, Natalie Cox, at the above address. Thank you.